



Tenant's Maintenance Request Form

Resident(s) Name: _____ Date: _____

Address: _____ City: _____

County of _____, State of Washington.

Home Phone: _____ Work Phone: _____

Service Requested: (describe trouble and special instructions)

I certify that I did not create the need for repair.

Check one of the following:

- I authorize the landlord, his agents and maintenance personnel to enter the rental premises to perform the work identified above.
- I request that I be present during any entry to the rental premises. Please call me to schedule the work. I recognize that this request may delay completion of the repairs.

Receipt of this notice does not obligate the Landlord to perform a repair which is not required by the Residential Landlord Tenant Act. I also recognize that certain repairs require multiple entries to my rental premises and I agree to cooperate with scheduling these entries.

Resident's Signature

Resident's Signature

Date

Date

For Owner/Manager Use Only
 Date Request Received: _____
 If verbal taken by: _____
 Address/Apt#: _____
 Work Performed: _____
 Date & Time Completed: _____
 Comments: _____
 Completed By: _____